



**SOUTH CAROLINA DEPARTMENT OF LABOR, LICENSING
AND REGULATION**
DIVISION OF FIRE AND LIFE SAFETY
OFFICE OF STATE FIRE MARSHAL
141 MONTICELLO TRAIL
COLUMBIA, SC 29203

Foster Home Fire Drill Report

1. Residents Address: _____

2. Person conducting drill: _____
3. Date of drill: _____ Time: _____
4. Weather Condition: Sunny Cloudy Raining
 Windy Calm _____ Temperature
5. Fire Department notified: Yes No
 If so, how? Telephone Fire Alarm System
6. Number of occupants evacuated: _____
7. Everyone gathered at designated meeting place: Yes No
8. Total time to evacuate: _____
9. Remarks: _____

A record of all fire exit drills shall be kept on the premises. The following minimum information is required per the South Carolina Rules and Regulations:

- Date and Time of drill.
- Number of occupants evacuated.
- Description of drill
- Time required for evacuation.
- Problems encountered.

* Copies of fire drill records shall be kept on file for 3 years